

Program Overview

Companies only relocate every 5 to 10 years. It's a necessary task but one that is extremely important, often underestimated in terms of complexity & possible disruption to the business, and requires dedicated resources which are most often occupied with the day to day activities.

The Smooth Move Program™ helps you effectively plan and execute a physical move with minimal disruption to the business and employees.

We have two options for you: basic and advanced. For the basic, we can provide you with a standard move plan that identifies key tasks and anticipate sequencing of events. Admittedly, there are other firms who can provide this kind of basic service. However, the advanced program we created, *The Smooth Move Program™*, takes everything to a much higher level and is only available from us.

The Smooth Move Program™ is for companies who want to ensure minimal disruption, recognize the need for a seamless relocation, and understand that moves need a special set of management skills.

We created this advanced program based on our experience working with dozens of clients over two decades. We have learned that most companies don't have the time and the know-how to efficiently manage a physical move.

Our Program uses specific tools, is rigorous, & provides complete visibility throughout the organization.

That's why we recommend you do three things:

1. Complete a diagnostic of your move preparedness
2. Document all the key elements that need to be addressed
3. Build an air tight move plan

If you want to work on these steps with us, we offer a **no-charge Starter Session**. During this session, we will help you assess your preparedness, discuss some of the pitfalls & challenges ahead, and start looking at a few of the key elements that need to be addressed.

